

Technology Skill Inventory

Possible scale

Few skills Expert

1 2 3 4 5

1. Web search engine skills – the ability to quickly find information on the web using a search site, such as Google.
2. Web search engine skills – the ability to use advanced search features on a search site.
3. Word processing – the ability to use a word processor like Microsoft WORD to write, create flyers and brochures, and write papers.
4. Word processing – the ability to use the style features in a word processing program to adjust headings, paragraphs, and fonts.
5. Technology growth mindset – the ability to explore and learn new technologies, to be curious and learn from others, including students.
6. Connecting with social media – the ability to use platforms like Twitter, Facebook, Instagram, Pinterest, etc.
7. Sharing information – the ability to share information using blogs, image galleries, and video streaming sites like YouTube.
8. Mobile technology – the ability to use tablets and other mobile devices in the classroom.
9. Communication with email – the ability to maintain on-going communication, student and parent support, and professional learning community relationships through email.
10. Presentation skills – the ability to creatively use PowerPoint, Prezi, Keynote, and similar tools to create learning experiences.
11. Cloud technology – the ability to use cloud based platforms, such as Google Docs, Evernote, etc.
12. Cloud technology – the ability to manage instructional materials on cloud based platforms, such as Dropbox, Microsoft OneDrive, Google.
13. Digital citizenship – the ability to model appropriate behaviors and actions in a digital environment.